



2022 Convention Call

February 23rd, 2022

Hello Sisters and Brothers, Comrades and Friends,

Please find enclosed the Convention Call and Registration materials for the **58th Annual Convention of CUPE Nova Scotia**, which will be held from **May 29th through June 1, 2022 at The Westin Hotel Halifax**. Hotel reservations and special arrangements are the sole responsibility of the delegates and/or their sponsoring Local.

CONVENTION SCHEDULE Sunday May 29th, 2022

- **4:00pm REGISTRATION BEGINS**
- **5:45pm HOW YOUR CONVENTION WORKS** CUPE Union Development has designed this session for new and returning delegates alike to brush up on the rules of parliamentary procedures and how our CUPE Convention works. Location will be announced at registration.
- **7:00pm CONVENTION BEGINS**

The registration form found in your Convention Call ***MUST*** be filled out completely and properly. CUPE Nova Scotia needs the following information for all delegates and alternates: Name, Phone Number, Email Address, Full Mailing Address, Area Office the Local is Serviced By and if a Delegate Self Identifies as per the form found within this Convention Call for those who wish to participate in the Diversity Caucus. As well, please indicate which Area Office your Local is serviced out of so the Division can ensure you have the ability to vote in the Yarmouth and Dartmouth Area VP Elections. All delegates will receive confirmation of registration as well information on how to access the virtual Convention platform if the convention needs to be held virtually.

Any delegate who does not have access to a printer and would require the Convention Documents, Resolutions and Amendments printed for them must indicate that on the registration form. CUPE Nova Scotia will have printed copies for those who request it only, or all documentation will be contained within a flash drive for the convention for all delegates to reference.

The Convention is scheduled to run throughout the day on Sunday, May 29th and until all Convention business is completed on Wednesday, June 1st, 2022 so your Local delegates should make appropriate arrangements for a full day's attendance. A full schedule will be made available prior to the start of Convention and will be contained within the Convention documents.

We encourage all Locals affiliated to CUPE Nova Scotia to attend and participate in our upcoming 58th Annual Convention, and we strongly encourage those Locals to submit **Resolutions** and **Constitutional Amendments** for consideration at Convention. Remember, they must be submitted on time and in clear language format. Please reference the Resolution and Amendment insert contained in this Convention Package.

Locals are reminded that a **Solidarity Convention Assistance Fund** is available through CUPE Nova Scotia and is particularly geared to those Locals who, for various reasons, would not be able to have delegates participate due to financial restraints, etc. The applications for Convention Assistance are to be submitted by March 20th, 2022 to:

Donna Van Kroonenburg
Secretary-Treasurer
120 Meadowland Avenue, Bible Hill, NS B2N 6J9
Phone: 902-893-2524 (h), 902-890-6026 (c)
Email: superjavin@hotmail.com

The Division is hoping to be able to provide prizes for events, speakers and contests like in the past. At past Conventions, Locals have been very kind in donating things such as pens, pins, notepads, water bottles, etc. and we hope your Local would consider doing this again this year. Please let Brother Sean Foley (email deer9992@yahoo.com) know if your Local would like to do so this year!

As in the past, your presence and participation will help make the Convention a productive and enjoyable experience for everyone, despite of the pandemic we are in. On behalf of the CUPE Nova Scotia Executive Board, we look forward to seeing you participate!

Yours in Solidarity,

Chris Melanson
Recording Secretary
CUPE Nova Scotia 902-818-7767
cmelanson@hotmail.com



2022 Convention Financial Information

February 23rd, 2022

Hello Sisters and Brothers,

The **58th Annual Convention** of **CUPE Nova Scotia** will be held **May 29th through June 1st, 2022 at The Westin in Halifax.**

I encourage affiliated Locals to register early, if possible, in order that we may better accommodate the numbers of delegates expected and share this information with Encore.

CONVENTION FEES (per Article 10:04 CUPE NS Constitution):

-Each Delegate/Alternate shall be required to pay \$125.00 which must accompany the Registration Form. (those registering less than 20 days prior to Convention shall pay a late registration fee of \$150.00)

-Each Observer shall be required to pay \$75.00.

PER CAPITA TAX FEES/SPECIAL ASSESSMENTS:

Local Unions should note that both CUPE National and CUPE Nova Scotia per/capita tax fees and special assessments must be paid according to the Constitutions of each for Local Unions to be in good standing. Please ensure your Local is in good standing with both organizations by checking with your Local Union Treasurer. Locals need to have paid the CUPE Nova Scotia Special Assessments according to **Article 7:01(b)**.

Article 7.01(b) - The revenue of CUPE Nova Scotia shall be derived from a Per Capita Tax to be paid by all persons paying dues to an affiliated Local. The Per Capita Tax shall be \$1.00 per member per month and shall be payable monthly.

Per Capita Tax shall be paid by member Locals not later than the fifteenth (15th) day of each month following the date the Tax becomes payable, according to the provisions of this Article. Any Local three (3) months in arrears in payment of Per Capita Tax or Special Assessment will no longer be in good standing with CUPE Nova Scotia and can only be reinstated after the arrears are paid in full, but not to exceed six (6) months Per Capita. The special assessment as outlined in Article 7:01(c) must be paid in full for the year preceding convention. Payment of the special assessments as outlined in Article 7:01(c) shall not exceed the period of one year.

Article 10:02 -

(a) To be entitled to representation in Convention, a Local must have paid Per Capita Tax and Special Assessments on its total membership. Such payments **must be received 14 days prior to Convention**. The membership, upon which the Per Capita Tax or Special Assessment payment for the last quarter of the calendar preceding Convention is made, shall be used for the purpose of determining delegate representation at Convention.

(b) To be recognized as a delegate and to offer for election, the delegate must be a member in good standing of a Local that is under a signed Collective Agreement and paying Per Capita to CUPE Nova Scotia at the opening of Convention.

REPRESENTATION:

Representation shall be in accordance with the Constitution of CUPE Nova Scotia. A Local Union shall have paid Per Capita and Special Assessments on its total membership; such payments to have been received by the start of Convention. District Councils and Sectoral Coordinating Committees shall have paid their Annual Affiliation Fees prior to Convention. District Councils and Sectoral Coordinating Committees shall be entitled to send two delegates to Convention and these delegates must be members in good standing of an affiliated Local of CUPE Nova Scotia to stand for office.

Convention Local representation is as follows, **Article 10:01:**

| | | |
|-------------------|---|------------------------------|
| 1 - 50 members | - | may have up to (2) delegates |
| 51 - 75 members | - | may have up to (3) delegates |
| 76 - 100 members | - | may have up to (4) delegates |
| 101 - 200 members | - | may have up to (5) delegates |
| 201 - 300 members | - | may have up to (6) delegates |
| 301 - 400 members | - | may have up to (7) delegates |
| 401 - 500 members | - | may have up to (8) delegates |

Locals with more than 500 members shall be allowed two (2) additional delegates for each additional 250 members or major portion thereof. District Councils and Sectoral Coordinating Committees shall be entitled to send two (2) delegates to Convention. These members must be Per Capita Tax members of an affiliated Local of CUPE Nova Scotia to stand for Office.

CUPE NS SOLIDARITY CONVENTION ASSISTANCE FUND:

Locals are reminded that a **Solidarity Convention Assistance Fund** is available through CUPE Nova Scotia and is particularly geared to those Locals who, for various reasons, would not be able to send delegates due to financial restraints, etc. The application for Convention Assistance is circulated with this Convention Call per Article 9:08(d) of the Constitution. Applications **must be received by March 29th, 2022** to qualify.

Article 9:08 (a), a Convention Assistance Fund, herein after known as the "CUPE Nova Scotia Solidarity Convention Assistance Fund" to assist smaller Locals who would otherwise not be able to attend Convention will be established from donations collected each year at Convention.

CHILD CARE ASSISTANCE:

CUPE NS is committed to assisting those Delegate/Alternates attending Convention with Child Care or Family Care Services during Convention hours. Please fill out the Request Form **no later than 30 days prior to Convention (April 29th, 2022)** so that proper arrangements can be made to provide for this.

Article 9:09, \$5.00 of the delegate registration fee shall be used to offset child care expenses incurred by Convention delegates as follows:

(a) CUPE Nova Scotia shall provide child care or family care services during Convention hours provided sufficient need has been indicated by way of the Convention Call. In the event that there is insufficient need to warrant the provision of child care or family care services, delegates whose children or family members accompany them to the Convention or delegates who incur child care expenses for children who do not accompany them, shall qualify for child care expenses pursuant to **9:09(b)**.

(b) Within two (2) months of the close of Convention, delegates, through their Local Union, may apply to CUPE N.S. for reimbursement of child care expenses to a maximum of \$40.00 per day, per delegate for a maximum of four (4) days.

The Secretary-Treasurer shall establish a standard form with guidelines for reimbursement, to be provided to all Local Unions as part of the Convention Call.

(c) Total costs shall be limited to \$2000.00 per Convention. Any unused portion shall be returned to the General Fund.

Yours in Solidarity,

Donna Van Kroonenburg
Secretary-Treasurer, CUPE Nova Scotia
120 Meadowland Avenue, Bible Hill, NS B2N 6J9
Phone: 902-893-2524 (h), 902-890-6026 (c)
Email: superjavin@hotmail.co



2022 Resolutions & Constitutional Amendments

February 23rd, 2022

Sisters and Brothers,

The 58th Annual Convention of CUPE Nova Scotia **starts Sunday, May 29th, 2022 and finishes Wednesday, June 1st, 2022** at the conclusion of Convention business. This year it is being held at the Westin in Halifax.

We would encourage as many Locals as possible to submit **Resolutions** and **Constitutional Amendments**. Resolutions are intended to give the Division Executive Board and its' Committees direction in the next term while Constitutional Amendments are designed to improve upon the CUPE Nova Scotia Constitution. We promote a clear language format.

RESOLUTIONS:

Resolutions shall be in the hands of the CUPE Nova Scotia Recording Secretary **20 days (May 9th, 2022)** prior to the Convention start of May 29th, 2022 as per **Article 9:03(a)**.

****To be accepted, Resolutions and Constitutional Amendments shall conform to the Constitution of CUPE N.S., be type-written and signed by two appropriate Officers of the affiliated Local, District Council, Sectoral Coordinating Committee or a Committee of CUPE Nova Scotia.****

CONSTITUTIONAL AMENDMENTS:

Constitutional Amendments shall be in the hands of the CUPE Nova Scotia Recording Secretary **60 days (March 29th, 2022)** prior to the Convention start of May 29th, 2022 as per **Article 9:03(b)**.

Please forward all **signed** Resolutions and Constitutional Amendments to:

Chris Melanson
Recording Secretary, CUPE Nova Scotia
271 Brownlow Avenue, Dartmouth, NS, B3W 1W6
Fax: 902-455-5915 Phone: 902-818-7767