

CONVENTION CALL

TO

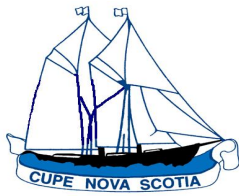
THE 54th ANNUAL CONVENTION

OF

CUPE NOVA SCOTIA

May 28th ~ May 31th, 2017

Best Western Glengarry Hotel
150 Willow Street, Truro, Nova Scotia, B2N 4Z6



CUPE Nova Scotia

February 1, 2017

TO: All CUPE Nova Scotia Affiliated Locals
FROM: Dave Dort, Recording Secretary, CUPE Nova Scotia
RE: Convention Call and Documents - 2017 Convention

Sisters and Brothers,

Enclosed are the Convention Call and Registration materials for the **54th Annual Convention of CUPE Nova Scotia**, which will be held from **May 28th to May 31st, 2017** at the **Best Western Glengarry Hotel in Truro**.

Rooms have been blocked off for a limited time, contact the:

Best Western Glengarry Hotel
150 Willow Street, Truro, Nova Scotia, B2N 4Z6
Phone: (902) 893-4311

Registration will begin on **Sunday, May 28th, 2017** at **4:00 p.m.** A session will be held at 5:45 p.m. on how your Convention works. The Education Committee together with Union Development (CUPE) have designed this for new delegates to the Convention but anyone can attend to brush up on the rules of parliamentary procedures and how our CUPE Convention works.

Reservations and special arrangements are the sole responsibility of the delegates and/or their sponsoring Local.

PLEASE NOTE:

Convention business will get underway on Sunday evening May 28th, 2017 from 7:00 p.m. to 9:00 p.m.

It should also be noted that the Convention is scheduled to run all day or until all Convention business is completed on Wednesday, May 31st, 2017 so your Local delegates should make appropriate arrangements for a full day's attendance.

We would encourage as many Locals as possible to attend and participate in our upcoming 54th Annual Convention, and cannot emphasize enough both the importance of submitting **Resolutions** and **Constitutional Amendments**, and doing so on time.

Please note that Locals are encouraged to submit Resolutions in clear language format. Resolutions provide direction for the ensuing term, so ensure your Local takes the time to both write and discuss Resolutions to be submitted.

We would also take this opportunity to remind Locals that a **Solidarity Convention Assistance Fund** is available through CUPE Nova Scotia and is particularly geared to those Locals who, for various reasons, would not be able to send a delegate due to financial restraints, etc.

The applications for Convention Assistance are to be forwarded to Sister Sandra Trenchard, Secretary-Treasurer (CUPE Nova Scotia) by **March 15th, 2017** at the following address:

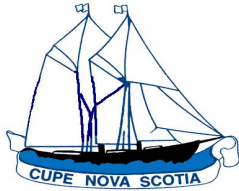
Sandra Trenchard
19 Gerard's Lane
Sydney, Nova Scotia, B1P 3H8
(902) 564-1051 (home) (902) 304-9821 (cell)
sandratrenchard19@gmail.com

We would respectfully ask that you notify either myself or Sr. Trenchard if your Local would like to contribute any items to go in the Convention kits, so we avoid duplication, etc. At past Conventions, Locals have been very kind in donating things such as pens, pins, notepads, gum, etc. and we hope you would consider doing this again this year.

Your presence and participation will help make the Convention a productive and enjoyable experience for everyone and I look forward to seeing you there.

Yours in Solidarity,

Dave Dort
Recording Secretary CUPE Nova Scotia
902-237-0125
edavedort@hotmail.com



CUPE Nova Scotia

February 1, 2017

Dear Sisters and Brothers:

As you may be aware our Division Convention is fast approaching. **(To be considered, nominations for awards are to be received by March 15th, 2017)**. I encourage Locals to register early if possible in order that we may better accommodate the numbers expected and as well to make reservations at a hotel to avoid any disappointment. Locals can send their affiliation dues to me at the address below.

Please remember, as per the CUPE Nova Scotia Constitution, Section 10:02 states:

- (a) To be entitled to representation in Convention, a Local must have paid Per Capita Tax and Special Assessments on its total membership. Such payments must be received 14 days prior to Convention. The membership, upon which the Per Capita Tax or Special Assessment payment for the last quarter of the calendar preceding Convention is made, shall be used for the purpose of determining delegate representation at Convention.**

- (b) To be recognized as a delegate and to offer for election, the delegate must be a member in good standing of a Local that is under a signed Collective Agreement, and paying Per Capita to CUPE Nova Scotia at the opening of Convention.**

Yours in Solidarity,

Sandra Trenchard
Secretary-Treasurer CUPE Nova Scotia
19 Gerard's Lane
Sydney, Nova Scotia, B1P 3H8
(902) 564-1051 (home) (902) 304-9821 (cell)
sandratrenchard19@gmail.com



CUPE Nova Scotia 2017 Convention Call

The 54th Annual Convention of CUPE Nova Scotia will convene on **Sunday, May 28th at 7:00 pm**, and run **until Wednesday May 31st** (all day or until Convention business is finished) at:

Best Western Glengarry Hotel
150 Willow Street, Truro, NS B2N 4Z6
Phone Number: **(902) 893-4311**

The **Registration Fee of \$125.00 per delegate/alternate** shall accompany the Registration Form which is sent to the CUPE N.S. Secretary-Treasurer. **Those registering less than 20 days prior to Convention shall pay a registration fee of \$150.00.** Details are on the attached Convention Registration Form. As per the Constitution, Observers shall be required to pay \$75.00 to attend.

PER CAPITA TAX FEES/SPECIAL ASSESSMENTS:

Local Unions should note that both CUPE National and CUPE Nova Scotia per/capita tax fees and special assessments must be paid according to the Constitutions of each for Local Unions to be in good standing. Please ensure your Local is in good standing with both organizations by checking with your Local Union Treasurer. Locals need to have paid the CUPE Nova Scotia Special Assessments according to Article 7:01(b) which was approved by delegates at the 2016 Convention.

Art. 7.01(b) - The revenue of CUPE Nova Scotia shall be derived from a Per Capita Tax to be paid by all persons paying dues to an affiliated Local. The Per Capita Tax shall be \$1.00 per member per month and shall be payable monthly. Per Capita Tax shall be paid by member Locals not later than the fifteenth (15th) day of each month following the date the Tax becomes payable, according to the provisions of this Article. Any Local three (3) months in arrears in payment of Per Capita Tax or Special Assessment will no longer be in good standing with CUPE Nova Scotia and can only be reinstated after the arrears are paid in full, but not to exceed six (6) months Per Capita. The special assessment as outlined in Article 7:01(c) must be paid in full for the year preceding convention. Payment of the special assessments as outlined in Article 7:01(c) shall not exceed the period of one year.

RESOLUTIONS:

Resolutions shall be in the hands of the CUPE Nova Scotia Recording Secretary **20 days** (May 8, 2017) prior to the Convention start of May 28th, 2017 as per Article 9:03(a).

To be accepted, Resolutions and Constitutional Amendments shall conform to the Constitution of CUPE N.S., be type-written and signed by two appropriate Officers of the affiliated Local, District Council, Sectoral Coordinating Committee or a Committee of CUPE Nova Scotia.

CONSTITUTIONAL AMENDMENTS:

Constitutional Amendments shall be in the hands of the CUPE Nova Scotia Recording Secretary **60 days** (March 29, 2017) prior to the Convention start of May 28th, 2017 as per **Article 9:03(b)**.

Please forward all **signed** Resolutions and Constitutional Amendments to:

Dave Dort
Recording Secretary, CUPE Nova Scotia
271 Brownlow Avenue, Dartmouth, NS, B3W 1W6
Fax: 902-455-5915

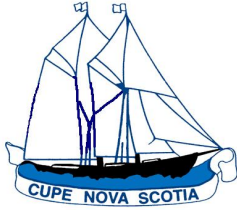
REPRESENTATION:

Representation shall be in accordance with the Constitution of CUPE Nova Scotia. A Local Union shall have paid Per Capita and Special Assessments on its total membership; such payments to have been received by the start of Convention. District Councils and Sectoral Coordinating Committees shall have paid their Annual Affiliation Fees prior to Convention. District Councils and Sectoral Coordinating Committees shall be entitled to send two delegates to Convention and these delegates must be members in good standing of an affiliated Local of CUPE Nova Scotia to stand for office.

Convention Local representation is as follows:

1 - 50 members	-	may have up to (2) delegates
51 - 75 members	-	may have up to (3) delegates
76 - 100 members	-	may have up to (4) delegates
101 - 200 members	-	may have up to (5) delegates
201 - 300 members	-	may have up to (6) delegates
301 - 400 members	-	may have up to (7) delegates
401 - 500 members	-	may have up to (8) delegates

Locals with more than 500 members shall be allowed two (2) additional delegates for each additional 250 members or major portion thereof. District Councils and Sectoral Coordinating Committees shall be entitled to send two (2) delegates to Convention. These members must be Per Capita Tax members of an affiliated Local of CUPE Nova Scotia to stand for Office.



CONVENTION REGISTRATION FORM

Please supply the name and telephone number(s) of the delegate(s) your Local Union is registering so they may be contacted if they are chosen for a Committee at Convention. Please indicate if you would like a hard copy or an electronic copy of the Convention Book and if you require a convention bag. Thank you.

PLEASE **PRINT** THE FOLLOWING INFORMATION:

CUPE LOCAL NAME AND NUMBER: _____

(If you are sending an Alternate or Guest, please indicate so on the Registration Form)

D E L E G A T E N A M E	P H O N E N U M B E R	√ H A R D C O P Y	√ U S B C O P Y	√ C O N V E N T I O N B A G

NOTE: PLEASE USE BACK OF SHEET OR PHOTOCOPY BLANK REGISTRATION FORM IN THE EVENT YOU NEED TO ADD ADDITIONAL DELEGATES.

Signature of Local Union President: _____

Signature of Local Union Secretary: _____

PLEASE FORWARD COMPLETED REGISTRATION FORM TOGETHER WITH THE REGISTRATION FEE OF \$125.00 PER DELEGATE TO:

Sandra Trenchard
 19 Gerard's Lane
 Sydney, Nova Scotia, B1P 3H8
 (902) 564-1051 (home) (902) 304-9821 (cell)
sandratrenchard19@gmail.com

PLEASE MAKE CHEQUES PAYABLE TO: CUPE NOVA SCOTIA

Those registering less than 20 days prior to Convention shall pay a registration fee of \$150.00 as per Article 10:04. Observers shall pay a fee of \$75.00. A Banquet Fee of \$50.00 shall be paid by any person other than a registered Delegate/Alternate, Official Guests or staff.