

2019 Pre-Convention Call



**56<sup>th</sup> ANNUAL CONVENTION**  
of  
**CUPE NOVA SCOTIA**

**MAY 26<sup>th</sup> to MAY 29<sup>th</sup>, 2019**

**Membertou Trade & Convention Centre**

**Unama'ki, Nova Scotia**



## 2019 Pre-Convention Call

November 19, 2018

Hello Sisters and Brothers,

Please find enclosed the Pre-Convention Call and Registration materials for the **56<sup>th</sup> Annual Convention of CUPE Nova Scotia**, which will be held **May 26<sup>th</sup> to May 29<sup>th</sup>, 2019** at the **Membertou Trade & Convention Centre, Nova Scotia**.

Hotel reservations and special arrangements are the sole responsibility of the delegates and/or their sponsoring Local. CUPE NS has booked blocks of rooms at the following area hotels:

### **Hampton Inn Hotel**

60 Maillard Street, Membertou, NS, B1S 3W3

Phone: (902) 564-6555

**\$149.00/night**

### **Cambridge Suites Hotel**

380 Esplanade, Sydney, NS, B1P 1B1

Phone: (902) 562-6500

**\$149.00/night**

### **Holiday Inn Sydney Waterfront**

300 Esplanade, Sydney, NS, B1P 1A7

Phone: (902) 562-7500

**\$139.00/night**

### **Travelodge Sydney**

480 Kings Road, Sydney, NS, B1S 1A8

Phone: (902) 539-6750

**\$129.00/night**

**Make sure to indicate that you are looking for the CUPE NS rate when booking**

**CONVENTION SCHEDULE Sunday May 26<sup>th</sup>, 2019**

- **4:00pm REGISTRATION BEGINS**
- **5:45pm HOW YOUR CONVENTION WORKS** CUPE Union Development has designed this session for new and returning delegates alike to brush up on the rules of parliamentary procedures and how our CUPE Convention works. Location will be announced at registration.
- **7:00pm CONVENTION BEGINS**

The Convention is scheduled to run all day or until all Convention business is completed on Wednesday, May 29<sup>th</sup>, 2019 so your Local delegates should make appropriate arrangements for a full day's attendance.

We encourage all Locals affiliated to CUPE Nova Scotia to attend and participate in our upcoming 56<sup>th</sup> Annual Convention however whether attending or not we still strongly encourage those Locals to submit **Resolutions** and **Constitutional Amendments** for consideration at Convention. Remember, they must be submitted on time and in clear language format.

Locals are reminded that a **Solidarity Convention Assistance Fund** is available through CUPE Nova Scotia and is particularly geared to those Locals who, for various reasons, would not be able to send delegates due to financial restraints, etc. The applications for Convention Assistance are to be submitted by March 15<sup>th</sup>, 2019 to:

**Sandra Trenchard**  
**19 Gerard's Lane**  
**Sydney, Nova Scotia, B1P 3H8**  
**(902) 564-1051 (home) (902) 304-9821 (cell)**  
**[sandratrenchard19@gmail.com](mailto:sandratrenchard19@gmail.com)**

Please advise Sister Trenchard if your Local would like to contribute any items for the Convention Kits. At past Conventions, Locals have been very kind in donating things such as pens, pins, notepads, gum, etc. and we hope your Local would consider doing this again this year.

Your presence and participation will help make the Convention a productive and enjoyable experience for everyone and on behalf of the CUPE Nova Scotia Executive Board I look forward to seeing you there!

Yours in Solidarity,

Dave Dort  
Recording Secretary CUPE Nova Scotia  
902-237-0125  
edavedort@hotmail.com



## **2019 Convention Financial Information**

November 19, 2019

Hello Sisters and Brothers,

The **56<sup>th</sup> Annual Convention** of **CUPE Nova Scotia** will be held **May 26<sup>th</sup> to May 29<sup>th</sup>, 2019** at the **Membertou Trade & Convention Centre, Membertou, NS.**

I encourage affiliated Locals to register early, if possible, in order that we may better accommodate the numbers expected. Further, it is recommended that Locals/Delegates make their hotel reservations for accommodations as early as possible as the hotels will book up quickly in the area.

### **CONVENTION FEES (per Article 10:04 CUPE NS Constitution):**

**-Each Delegate/Alternate** shall be required to pay \$125.00 which must accompany the Registration Form. (those registering less than 20 days prior to Convention shall pay a registration fee of \$150.00)

**-Each Observer** shall be required to pay \$75.00.

**-A Banquet fee** of \$50.00 shall be paid by any person other than a registered Delegate/Alternate, Official Guest or Staff.

### **PER CAPITA TAX FEES/SPECIAL ASSESSMENTS:**

Local Unions should note that both CUPE National and CUPE Nova Scotia per/capita tax fees and special assessments must be paid according to the Constitutions of each for Local Unions to be in good standing. Please ensure your Local is in good standing with both organizations by checking with your Local Union Treasurer. Locals need to have paid the CUPE Nova Scotia Special Assessments according to **Article 7:01(b)**.

**Article 7.01(b)** - The revenue of CUPE Nova Scotia shall be derived from a Per Capita Tax to be paid by all persons paying dues to an affiliated Local. The Per Capita Tax shall be \$1.00 per member per month and shall be payable monthly.

Per Capita Tax shall be paid by member Locals not later than the fifteenth (15<sup>th</sup>) day of each month following the date the Tax becomes payable, according to the provisions of this Article. Any Local three (3) months in arrears in payment of Per Capita Tax or Special Assessment will no longer be in good standing with CUPE Nova Scotia and can only be reinstated after the arrears are paid in full, but not to exceed six (6) months Per Capita. The special assessment as outlined in Article 7:01(c) must be paid in full for the year preceding convention. Payment of the special assessments as outlined in Article 7:01(c) shall not exceed the period of one year.

**Article 10:02 -**

**(a)** To be entitled to representation in Convention, a Local must have paid Per Capita Tax and Special Assessments on its total membership. Such payments **must be received 14 days prior to Convention**. The membership, upon which the Per Capita Tax or Special Assessment payment for the last quarter of the calendar preceding Convention is made, shall be used for the purpose of determining delegate representation at Convention.

**(b)** To be recognized as a delegate and to offer for election, the delegate must be a member in good standing of a Local that is under a signed Collective Agreement and paying Per Capita to CUPE Nova Scotia at the opening of Convention.

**REPRESENTATION:**

Representation shall be in accordance with the Constitution of CUPE Nova Scotia. A Local Union shall have paid Per Capita and Special Assessments on its total membership; such payments to have been received by the start of Convention. District Councils and Sectoral Coordinating Committees shall have paid their Annual Affiliation Fees prior to Convention. District Councils and Sectoral Coordinating Committees shall be entitled to send two delegates to Convention and these delegates must be members in good standing of an affiliated Local of CUPE Nova Scotia to stand for office.

Convention Local representation is as follows, **Article 10:01:**

1 - 50 members	-	may have up to (2) delegates
51 - 75 members	-	may have up to (3) delegates
76 - 100 members	-	may have up to (4) delegates
101 - 200 members	-	may have up to (5) delegates
201 - 300 members	-	may have up to (6) delegates
301 - 400 members	-	may have up to (7) delegates
401 - 500 members	-	may have up to (8) delegates

Locals with more than 500 members shall be allowed two (2) additional delegates for each additional 250 members or major portion thereof. District Councils and Sectoral Coordinating Committees shall be entitled to send two (2) delegates to Convention. These members must be Per Capita Tax members of an affiliated Local of CUPE Nova Scotia to stand for Office.

## **CUPE NS SOLIDARITY CONVENTION ASSISTANCE FUND:**

Locals are reminded that a **Solidarity Convention Assistance Fund** is available through CUPE Nova Scotia and is particularly geared to those Locals who, for various reasons, would not be able to send delegates due to financial restraints, etc. The applications for Convention Assistance **must be received by March 15<sup>th</sup>, 2019** to qualify.

**Article 9:08 (a)**, a Convention Assistance Fund, herein after known as the "CUPE Nova Scotia Solidarity Convention Assistance Fund" to assist smaller Locals who would otherwise not be able to attend Convention will be established from donations collected each year at Convention.

## **CHILD CARE ASSISTANCE:**

CUPE NS is committed to assisting those Delegate/Alternates attending Convention with Child Care or Family Care Services during Convention hours. Please fill out the Request Form **no later than 30 days prior to Convention** so that proper arrangements can be made to provide for this.

**Article 9:09**, \$5.00 of the delegate registration fee shall be used to offset child care expenses incurred by Convention delegates as follows:

**(a)** CUPE Nova Scotia shall provide child care or family care services during Convention hours provided sufficient need has been indicated by way of the Convention Call. In the event that there is insufficient need to warrant the provision of child care or family care services, delegates whose children or family members accompany them to the Convention or delegates who incur child care expenses for children who do not accompany them, shall qualify for child care expenses pursuant to **9:09(b)**.

**(b)** Within two (2) months of the close of Convention, delegates, through their Local Union, may apply to CUPE N.S. for reimbursement of child care expenses to a maximum of \$40.00 per day, per delegate for a maximum of four (4) days.

The Secretary-Treasurer shall establish a standard form with guidelines for reimbursement, to be provided to all Local Unions as part of the Convention Call.

**(c)** Total costs shall be limited to \$2000.00 per Convention. Any unused portion shall be returned to the General Fund.

Yours in Solidarity,

Sandra Trenchard  
Secretary-Treasurer CUPE Nova Scotia  
(902) 564-1051 (home) (902) 304-9821 (cell)  
[sandratrenchard19@gmail.com](mailto:sandratrenchard19@gmail.com)



# 2019 CONVENTION REGISTRATION FORM

Please supply the name and telephone number(s) of the delegate(s) your Local is registering so they may be contacted if they are chosen for a Committee at Convention. Please indicate if you would like a hard copy or an electronic copy of the Convention Book and if you require a convention bag. Thank you.

PLEASE **PRINT** THE FOLLOWING INFORMATION:

**CUPE LOCAL NAME AND NUMBER:** \_\_\_\_\_

(If you are sending an Alternate or Guest, please indicate so on the Registration Form)

DELEGATE NAME	PHONE NUMBER	√ HARD COPY	√ USB COPY	√ CONVENTION BAG

NOTE: PLEASE USE BACK OF SHEET OR PHOTOCOPY BLANK REGISTRATION FORM IN THE EVENT YOU NEED TO ADD ADDITIONAL DELEGATES.

Signature of Local Union President: \_\_\_\_\_

Signature of Local Union Secretary: \_\_\_\_\_

**PLEASE FORWARD COMPLETED REGISTRATION FORM TOGETHER WITH THE REGISTRATION FEE OF \$125.00 PER DELEGATE TO:**

Sandra Trenchard  
 19 Gerard's Lane  
 Sydney, Nova Scotia, B1P 3H8  
 (902) 564-1051 (home) (902) 304-9821 (cell)  
[sandratrenchard19@gmail.com](mailto:sandratrenchard19@gmail.com)

**PLEASE MAKE CHEQUES PAYABLE TO: CUPE NOVA SCOTIA**

**Those registering less than 20 days prior to Convention shall pay a registration fee of \$150.00** as per **Article 10:04**. Observers shall pay a fee of \$75.00. A Banquet Fee of \$50.00 shall be paid by any person other than a registered Delegate/Alternate, Official Guests or CUPE staff.



# 2019 Resolutions & Constitutional Amendments

November 19, 2019

Sisters and Brothers,

The 56th Annual Convention of CUPE Nova Scotia starts **Sunday, May 26<sup>th</sup>, 2019** at **7:00 pm**, and ends **Wednesday May 29<sup>th</sup>, 2019** at the conclusion of Convention business.

We would encourage as many Locals as possible to submit **Resolutions** and **Constitutional Amendments**. Resolutions are intended to give the Division Executive Board and its' Committees direction in the next term while Constitutional Amendments are designed to improve upon the CUPE Nova Scotia Constitution. We promote a clear language format.

## **RESOLUTIONS:**

Resolutions shall be in the hands of the CUPE Nova Scotia Recording Secretary **20 days (May 6<sup>th</sup>, 2019)** prior to the Convention start of May 26<sup>th</sup>, 2019 as per Article 9:03(a).

To be accepted, Resolutions and Constitutional Amendments shall conform to the Constitution of CUPE N.S., be type-written and signed by two appropriate Officers of the affiliated Local, District Council, Sectoral Coordinating Committee or a Committee of CUPE Nova Scotia.

## **CONSTITUTIONAL AMENDMENTS:**

Constitutional Amendments shall be in the hands of the CUPE Nova Scotia Recording Secretary **60 days (March 27<sup>th</sup>, 2019)** prior to the Convention start of May 26<sup>th</sup>, 2019 as per **Article 9:03(b)**.

Please forward all **signed** Resolutions and Constitutional Amendments to:

**Dave Dort**  
**Recording Secretary, CUPE Nova Scotia**  
**271 Brownlow Avenue, Dartmouth, NS, B3W 1W6**  
**Fax: 902-455-5915**